

# Alcohol, Entertainment & Late Night Refreshment Licensing Committee

---



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

Friday, 6 December 2024 at 10.00 am  
Council Chamber - South Kesteven House,  
St. Peter's Hill, Grantham. NG31 6PZ

---

**Committee Members:** Councillor Pam Bosworth (Chairman)  
Councillor Elvis Stooke (Vice-Chairman)  
  
Councillor Harrish Bisnauthsing, Councillor Helen Crawford, Councillor Steven  
Cunnington, Councillor Paul Fellows, Councillor Jane Kingman, Councillor Robert  
Leadenham, Councillor Nikki Manterfield, Councillor Philip Knowles and Councillor  
Patsy Ellis

---

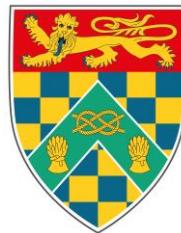
## Agenda

1. **Apologies for absence**
2. **Disclosures of interests**  
Members are asked to disclose any interests in matters for consideration at the meeting.
3. **Minutes of the meeting held on 26 July 2024** (Pages 3 - 6)

4. **Licensing Act 2003: Application for a New Premise Licence - (Pages 7 - 55)**  
**Ramin Off Licence, 10 Wharf Road, Grantham, Lincolnshire, NG31 6BA.**  
Committee to determine an application for a new premises licence, report ENV893 from the Licensing Officer.
5. **Any other business which the Chairman, by reason of special circumstances, decides is urgent.**

# Minutes

Alcohol, Entertainment & Late Night Refreshment Licensing Committee  
Friday, 26 July 2024



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

---

## Committee members present

Councillor Pam Bosworth (Chairman)  
Councillor Helen Crawford  
Councillor Steven Cunnington  
Councillor Paul Fellows  
Councillor Robert Leadenham  
Councillor Nikki Manterfield  
Councillor Philip Knowles

## Officers

Licensing Officer, Chris Clarke, Elizabeth Reeve  
Legal Advisor, Martha Rees  
Democratic Officer, Lucy Bonshor

---

### 1. Apologies for absence

Apologies for absence were received from Councillor Harrish Bisnauthsing, Councillor Patsy Ellis, Councillor Jane Kingman and Councillor Elvis Stooke.

### 2. Disclosures of interests

None disclosed.

### 3. Minutes of the meeting held on 24 April 2024

The minutes of the meeting held on 24 April 2024 were proposed, seconded and **AGREED.**

*(10:10 Councillor Paul Fellows arrived)*

*(10:10 – 10:20 adjournment)*

4. **Licensing Act 2003: Review of Premise Licence - Indre Shop Ltd, 9A Bridge End Road, Grantham, NG31 6JW**

**Decision**

***That the Premises Licence for the premise known as Indre Shop Ltd, 9A Bridge End Road, Grantham, NG31 6JW is revoked.***

The Chairman confirmed who would be speaking in respect of the review before the Committee from Lincolnshire Police, PC Casey stated that she would be speaking in respect of the review. It was confirmed that the Premises Licence Holder and the Designated Premises Supervisor was not present and it was believed that they had left the Country.

The Licensing Officer presented the report which concern a review of the premises licence for the premises known as Indre Shop Ltd, 9A Bridge End Road, Grantham. An application to review the premises licence for Indre Shop Ltd, Grantham was received from Lincolnshire Police on 4 June 2024.

The application for the review related to the undermining of the licensing objectives in respect of:

- Prevention of crime and disorder
- Public safety
- Protection of Children from harm

The Police had advised that they had obtained evidence which indicated that the management of the premises were being operated in such a manner that amounted to criminal activity that undermined the licensing objectives – large scale cannabis plants were being grown within the disused ground floor shop area. A notice was erected at the premises by the Licensing Authority regarding the review on 6 June 2024 and no representations had been received.

The current licence holder, Indre Adamkevicius had held the premises licence for the premises since 2016. Mr Adamkevicius had previously been issued with a Police caution for admitting to committing licensing offences at the premises in 2016. Section 136 offences (unauthorised licensable activities) and Section 144 Offences (keeping of smuggled goods on licenced premises).

The Police then made their representation and spoke of the significant concern they had that the facilities were being used for criminal activity that was undermining the licensing objectives. The premises had been subject to two previous reviews in June and August 2016 which had resulted in a three month suspension resulting from failed test purchases and illegal cigarettes, foreign medicine and smuggled alcohol being encountered at the premises, along with several instances of non-compliance with licence conditions. The Police made reference to both Section 136, Unauthorised Licensable Activities and Section

144, Keeping of Smuggled Goods of the Licensing Act 2003. The Police had made numerous attempts to contact Mrs Indre Adamkevicius but without success. Mr Adamkevicius continued to pay rent on the property where the cannabis plants had been found growing on the ground floor. A wireless wifi system was in place which gave remote access to CCTV and enabled the plants to be watered remotely. The plants were approximately three months old with an estimated value of between £21,500 - £75,000. Members were referred to Appendix A and the statement given by PC Holmes and were reminded that cannabis was a Class B drug under the Misuse of Drugs Act 1971. Mrs Indre Adamkevicius was currently the Premises Licence Holder and the Designated Premises Supervisor and not attempt had been made to surrender either licence. The criminal activity happening at the premises was seriously undermining the licensing objectives and the Police asked the Committee to consider revoking the Premises Licence.

The Licensing Officer then gave his closing statement reminding the Committee that the options open to it were:

- To modify the conditions of the licence
- To remove the Designated Premises Supervisor (DPS)
- To suspend the licence for a period not exceeding 3 months
- To revoke the licence.

Guidance under Section 182 of the Act stated that:

*"In deciding which of these powers to invoke, it is expected that licensing authorities should, so far as possible, seek to establish the cause or causes of the concerns which the representations identity. The remedial action taken should generally be directed at these causes and should always be no more than an appropriate and proportionate response".*

The Police gave their closing statement stating that the rent on the shop was still being paid by Mr Adamkevicius that Mrs Indre Adamkevicius was still the Premises Licence Holder and DPS and taking into account the previous reviews brought in connection with the premises the Police considered that criminal activity was taking place and seriously undermining the licensing objectives of the Prevention of Crime and Disorder and Public Safety and again urged the Committee to revoke the Premises Licence.

*(10:32 the Licensing Officers and Police left the meeting)*

The Committee considered the review before them having taken into account the report, appendices, Section 182 Guidance and the Council's Statement of Licensing Policy. Members were seriously concerned about the activities taking place at the premises and the fact that the current Premises Licence Holder and DPS appeared to have left the Country. It was felt that the only reasonable and proportionate response to safeguard the licensing objectives from being

undermined was to revoke the Premise Licence. The proposal was seconded and on being put to the vote unanimously **AGREED**.

*(10:44 the Licensing Officers and Police returned to the meeting)*

The Legal Advisor read out the Committee's decision. The Committee had taken into account the report, appendices, representations made, the Section 182 Guidance, the Council's Statement of Licensing Policy and their duty under Section 149 of the Equality Act 2010 and had decided to revoke the premises licence for the premises known as Indre Shop Ltd, 9A Bridge End Road, Grantham, NG31 6JW.

The Committee had decided that it was reasonable and proportionate to the safeguarding and promotion of the licensing objectives to revoke the premises licence. In considering the options available to them the Committee were concerned that this was a very serious issue, and they determined that the only proportionate response was to revoke the premises licence.

There was a right of appeal of this decision to the Magistrates Court within 21 days of receipt of this decision in writing.

**5. Any other business which the Chairman, by reason of special circumstances, decides is urgent.**

None. Meeting closed at 10:45am.



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL



## Alcohol, Entertainment and Late-Night Refreshment Licensing Committee

6<sup>th</sup> December 2024  
ENV 893

Report of Elizabeth Reeve, Licensing  
Officer

### Licensing Act 2003: Application for a New Premise Licence – Ramin Off Licence, 10 Wharf Road, Grantham, Lincolnshire, NG31 6BA.

**Report Author:** Elizabeth Reeve – Licensing Officer

01476 406080

 [licensing@southkesteven.gov.uk](mailto:licensing@southkesteven.gov.uk)

### Purpose of Report

Committee to determine an application for a new premises licence.

### Recommendations

That the Alcohol, Entertainment and Late-Night Refreshment Committee consider an application for a new premise licence at a premise known as Ramin Off Licence, 10 Wharf Road, Grantham, Lincolnshire NG31 6BA, and the views of the representation made by any responsible authorities bearing in mind the four licensing objectives:

- The Prevention of Crime and Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm.

Decision Information	
Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Healthy and strong communities
Which wards are impacted?	All wards

## 1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

### ***Finance and Procurement***

- 1.1 There are no specific financial implication associated with this report, however, in the event of an applicant, responsible authority or interested person making an appeal against a decision which was then subsequently upheld, the council may incur additional costs.

### ***Legal and Governance***

- 1.2 This is an application for a transfer of a premises licence under S42 of the Licensing Act 2003. The committee should consider whether the application is likely to impact on the promotion of the licensing objectives. In reaching the decision the Committee should consider, the steps that are appropriate to promote the licensing objectives, the representation (including supporting information) presented by the parties, the guidance issued under S182 of the Licensing Act 2003 and the Councils own statement of licensing policy.

### ***Is an Equality Impact Assessment required? No***

### ***Community Safety***

- 1.3 Community Safety implications will be considered in accordance with the licensing objectives and the duty to consider in accordance with S17 of the Crime and Disorder Act 1998

## 2. Background to the Report

- 2.1 The premise previously benefitted from an alcohol licence under the name 'Max Off Licence', from 10/04/2019 to 30/05/2024. This licence was revoked by the Alcohol, Entertainment and Late-Night Refreshment Licensing Committee on 16<sup>th</sup> June 2023, following a review application being submitted by Lincolnshire Police.
- 2.2 This review included evidence of several instances of underage sales and non-compliance of licence conditions. Licensing Committee concluded that the Licence holder was unable to prove they were an appropriate person to hold such a licence. A copy of the report, appendices, decision notice and minutes of that meeting are included as a link in Background Papers.
- 2.3 The applicant appealed this decision (thereby allowing them to continue licensable activities whilst in the appeal stages). The appeal was subsequently withdrawn via a consent order, and therefore the revocation of the premise licence took effect on 30<sup>th</sup> May 2024.
- 2.4 On 11th October 2024 an application was received by the Licensing team for a new premise licence at the above location (**Appendix 1**). The application was submitted by an agent, on behalf of an individual that was stated to have no connection to the old operation of the premises and was experienced in the off-sale industry. The application was processed and forwarded to all the responsible authorities. Statutory consultation was undertaken, with the consultation period of 28 days expiring on 8<sup>th</sup> November 2024

## 3. Key Considerations

- 3.1 During the consultation period the authority received one representation, this was from Lincolnshire Police (**Appendix 2**), the reasons for the representation include the following
  - Concerns regarding the previous premises licence holder still having a connection with the running of the premises and not the new applicant
  - Concerns over items for sale within the shop such as drug paraphernalia and equipment
  - The applicants previous experience of running a licensed premises:
    - Lack of understanding of the licensing objectives
    - Lack of understanding regarding the operating procedures that they offered in the application
    - Their lack of understanding and knowledge of the roles and responsibilities that come with being a Premises Licence Holder and Designated Premises Supervisor, including required employer checks and business management.
- 3.2 No other representations were received.
- 3.3 Licensing Officers have the delegated authority to decide whether a representation is relevant, vexatious, or frivolous however, Section 9 of the Revised Guidance issued under section 182 of the Licensing Act 2003 states:

**9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The Subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.**

- 3.4 It was not felt that the representation submitted by Lincolnshire Police fell within the delegated authority.
- 3.5 Where relevant representations are made, the authority must:
  - i. Hold a hearing to consider them, unless the authority, the applicant and each person who has made such representation agree that a hearing is unnecessary, and
  - ii. Having regard to the representations, take such steps mentioned below (if any) as it considers necessary for the promotion of the licensing objectives. The steps are:
  - iii. Grant the application subject to conditions that are consistent with the operating schedule modified to the extent that the committee considered appropriate for the promotion of the licensing objectives and any mandatory conditions that must be included under the Licensing Act 2003.
  - iv. Exclude from the scope of the licence a licensable activity to which the application relates.
  - v. Refuse to specify a person in the licence as a Premises Supervisor. (DPS)
  - vi. Reject the whole or part of the application.

#### **4. Reasons for the Recommendations**

- 4.1 The licensing authority should give appropriate weight to:
  - ❖ The steps that are appropriate to promote the licensing objectives.
  - ❖ The representation (including supporting information) presented by the parties.
  - ❖ The guidance issued under section 182 of the Licensing Act 2003.
  - ❖ South Kesteven District Councils Licensing Policy.

- 4.2 The guidance issued under Section 182 of the Licensing Act 2003 states at 9.37 that;

“As a matter of practice, Licensing Authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation.

They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation and should be allowed sufficient time to do so, within reasonable and practical time limits.”

## **5. Consultation**

5.1 Statutory 14 day consultation has taken place from 11<sup>th</sup> October 2024 until 8<sup>th</sup> November 2024. During this time one representation was received from Lincolnshire Police.

## **6. Background Papers**

- 6.1 [Statement of Licensing Policy 1st April 2021](#)
- 6.2 [Guidance to Applicants](#)
- 6.3 [Guidance issued under section 182 of the Licensing Act 2003](#)
- 6.4 [Background papers on revocation of previous licence in place](#)

## **7. Appendices**

- 7.1 Appendix 1 – New Application for a Premises Licence submitted
- Appendix 2 – Representation from Lincolnshire Police

This page is intentionally left blank

# Application for a premises licence to be granted under the Licensing Act 2003

## **PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We RAMYAR SALIH

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

## Part 1 – Premises details

<p>Postal address of premises or, if none, ordnance survey map reference or description</p> <p><b>RAMIN OFF LICENCE</b>  <b>10 WHARF ROAD</b></p>	
<b>Post town</b>	GRANTHAM
Postcode	<b>NG31 SBA</b>

Telephone number at premises (if any)	<b>07476 158504</b>
Non-domestic rateable value of premises	<b>£3200.00</b>

## Part 2 - Applicant details

Please state whether you are applying for a premises licence as  Please tick as appropriate

a) an individual or individuals \*  please complete section (A)

b) a person other than an individual \*

- i as a limited company/limited liability partnership  please complete section (B)
- ii as a partnership (other than limited liability)  please complete section (B)
- iii as an unincorporated association or  please complete section (B)
- iv other (for example a statutory corporation)  please complete section (B)

c) a recognised club  please complete section (B)

d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or   
a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

M r <input type="checkbox"/>	Mr <input checked="" type="checkbox"/>	Miss <input type="checkbox"/>	M s <input type="checkbox"/>	Other Title (for example, Rev)	
SALIH		First names RAMYAR			
Date of birth I am 18 years old or over.		<input checked="" type="checkbox"/> Please tick yes			
Nationality [REDACTED]					
Current residential address if different from premises address					
Post town	[REDACTED]		Postcode	[REDACTED]	
Daytime contact telephone number [REDACTED]					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

M r <input type="checkbox"/>	Mr s <input type="checkbox"/>	Miss <input type="checkbox"/>	M s <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>		<b>First names</b>			
<b>Date of birth</b> over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)

E-mail address (optional)

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
0	8	1 2 0 2 4

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

SMALL LICENCED GROCERS SERVING THE LOCAL RESIDENTS OF GRANTHAM.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

# A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)	
Thur			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Fri				
Sat				
Sun				

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)	
Mon				
Tue				
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Mon			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
			<b>Please give further details here</b> (please read guidance note 4)	
Wed				
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)	
Fri				
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sun				

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)</b>	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed				
Thur				
Fri			<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)</b>	
Sat				
Sun				

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	
			On the premises	<input type="checkbox"/>
			Off the premises	<input checked="" type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)	
Mon	0900	2200		
Tue	0900	2200		
Wed	0900	2200		
Thur	0900	2200	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Fri	0900	2200		
Sat	0900	2200		
Sun	0900	2200		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

Name RAMYAR SALIH	
Date of birth [REDACTED]	
Address [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) 269917	
Issuing licensing authority (if known) MANCHESTER CITY COUNCIL	



K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

NO ENTERTAINMENT OF AN ADULT NATURE WILL TAKE PLACE

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	0900	2200	
Tue	0900	2200	
Wed	0900	2200	
Thur	0900	2200	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Fri	0900	2200	
Sat	0900	2200	
Sun	0900	2200	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

This shop has been run as a licensed grocers until it recently lost its premises licence when the previous owner was taken to review for sales to under-age. The applicant who has no connection to the previous operation recently purchased the lease and plans to operate again as a licensed grocers but with a much tighter operation and well trained staff. The applicant is conscious of the location of the premises and its previous poor management. He is also aware of the problems that local homeless can bring and will ensure that all staff are adequately trained to identify and deal with any potential problems at an early stage. The applicant is experienced in the off sales industry and will ensure that all staff employed by the convenience store are trained in relation to the licensing objectives. The applicant will ensure that the shop is run in a manner that will always show respect for its neighbours.

**b) The prevention of crime and disorder**

All front of house staff will be trained to a competent level including licensing law and in Conflict Management.

A refusals book shall be maintained and shall be checked and signed by one of the management staff on a weekly basis. The refusals book shall be kept on the premises and made available for inspection by Licensing, Police and other authorised officers.”

An incident log shall be kept at the premises. The log shall include the date and time of the incident and the name of the member of staff who has been involved. and made available on request to an authorised officer of the Council or the Police, which shall record the following:

- (a) any complaints received
- (b) any incidents of disorder
- (c) any faults in the CCTV system / or searching equipment /or scanning equipment
- (d) any refusal of the sale of alcohol
- (e) any visit by a relevant authority or emergency service
- (f) all crimes reported to the venue
- (g) all ejections of patrons
- (h) all seizures of drugs or offensive weapons

This log to be checked on a weekly basis by the DPS of the premises.

Challenge 25, shall be operated at the premises where the only acceptable forms of identification are (recognised photographic identification cards, such as a driving licence or passport I Holographically marked PASS scheme identification cards). Appropriate signage advising customers of the policy shall prominently displayed in the premises.

An incident log shall be kept at the premises. The log shall include the date and time of the incident and the name of the member of staff who has been involved. and made available on request to an authorised officer of the Council or the Police, which shall record the following:

- (a) any complaints received
- (b) any incidents of disorder
- (c) any faults in the CCTV system / or searching equipment /or scanning equipment
- (d) any refusal of the sale of alcohol
- (e) any visit by a relevant authority or emergency service
- (f) all crimes reported to the venue
- (g) all ejections of patrons
- (h) all seizures of drugs or offensive weapons

This log to be checked on a weekly basis by the DPS of the premises.

The premises will actively participate in any local Town Watch initiative.

A CCTV system, shall be installed to cover all entry and exit points enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record and cover areas where alcohol is kept for selection and purchase by the public, whilst the premises is open for licensable activities. It shall operate during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31days with correct date and time stamping. Recordings shall be made available immediately upon the request of Police or an authorised officer of the council throughout the preceding 31 day period. The CCTV system shall be updated and maintained according to police recommendations.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.

CCTV shall be downloaded on request of the Police or authorised officer of the council. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.

A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 31 days storage for recordings is being maintained.

Refresher training shall be provided at least once every 6 months.

A record shall be maintained of all staff training and that record shall be signed by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by police, licensing or other authorised officers.

**c) Public safety**

The applicant is aware of the need to ensure that members of the public or staff are not put at risk. A new Fire Risk Assessment will be completed prior to the commencement of the business and the findings will be complied with. Other General Health and Safety Risk Assessments, including First Aid will be adhered to in order to protect customers and staff.

**d) The prevention of public nuisance**

No waste will be removed from the premises during the hours of 2200hrs - 0800hrs.

No deliveries to the premises will take place between the hours of 2200hrs - 0800hrs.

Staff will encourage customers to leave quietly and have regard for residents. The outside of the premises will be regularly monitored by staff and CCTV to ensure that the licensing objectives are being upheld and no customers are loitering outside premises.

Any movable furniture will be removed inside at the end of licensable hours. Signs will be displayed at the exit requesting customers to leave the area quietly, having regard for local residents.

No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

**e) The protection of children from harm**

Staff shall be trained in accordance with any guidance given by the Council in relation to all age restricted goods.

A “No Proof of Age – No Sale” policy will be adopted and records kept of that training at the premises. Such records will be kept and made available to Licensing, Police or other authorised officers.

‘Challenge 25’ signage will be displayed prominently on the premises.

Written records of training and subsequent refresher training will be kept for all staff involved in the sale of alcoholic beverages.

The only acceptable proof of age documents acceptable will be UK photo driving licence, valid passport and ID cards bearing the PASS LOGO.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing</li></ul>
--------------------	--

	work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	<i>David Ramsay</i>
Date	5 <sup>th</sup> October 2024
Capacity	David Ramsay Licensing Consultant on behalf of RAMYAR SALIH

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

David Ramsay Licensing Consultant  
Hazelhurst  
16 Stanley Drive

Post town	<b>Brookfield</b>	Postcode	<b>PA5 8UG</b>
Telephone number (if any)	07879 027783		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) <b>davidramsay57@gmail.com</b>			

#### Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.

- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

- any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].

- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.

- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information

with the Home Office. Your licence application will not be determined until you have complied with this guidance.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank